ELM PARISH COUNCIL
Meeting Notice & Agenda

Published 6th November 2026

Notice is hereby given; and all members of the Council are summoned to attend the next meeting of Elm Parish Council due to be held at the Parish Council Office, Begdale Road, Elm on Wednesday 11th November 2026, commencing 6.30pm. Members of the public and press are welcome to attend.

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting. Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

Suzanne England
Clerk to Elm Parish Council
6th November 2026.

Agenda

[Prior to commencement of the meeting, a minute's silence will be held in recognition of the passing of the late Councillor Michael Goodley].

1. Apologies for absence.
2. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
3. To receive declarations of interests (pecuniary, non-pecuniary & other) and any requests for dispensation.
4. Open Forum for public participation (15 minutes maximum).
5. Signing of Minutes - To review and approve Minutes of meeting held on 14th October 2026 as a correct record.
6. To receive report from District Councillor.
7. To receive report from County Councillor.
8. To receive the Clerk's report on subjects not otherwise included in the agenda.
9. **Financial Matters**;
   i. To note sums received since last meeting.
   ii. To resolve to approve expenditure due for payment in November 2026 as detailed below;

PAYE	DETAIL	NET	VAT	TOTAL
Tawny Owl Services	Grounds Maintenance	£1,769.85	£353.97	£2,123.82
Tawny Owl Services	Graffiti removal - Elm bus shelter	£128.57	£25.71	£154.28
BT	Broadband	£27.11	£5.42	£32.53
ProEdge Construction	Cemetery Beams	£6,310.00	£1,262.00	£7,572.00
Fenland District Council	Cemetery Bins	£67.68		£67.68
Tamar IT	Monthly security	£9.98	£2.00	£11.98
Tamar IT	Removal of Cllr details	£36.00	£7.20	£43.20
Pozitive Energy	Potracabin Power	£121.45	£6.45	£127.90
Gallagher Insurance	Increase in cover	£123.44		£123.44
CAPALC	Planning Webinar	£405.00		£405.00
Salaries	Clerk's & Deputy Clerk salary payments	£2,466.48		£2,466.48
Clerk's Expenses	Clerk's Expenses	£240.16		£240.16
HMRC	PAYE M7	£1,168.74		£1,168.74
Nest	Pension contributions	£164.07		£164.07
		£13,038.53	£1,662.75	£14,701.28

10. **To receive updates from Working Parties / Outside bodies where appropriate.**
    i. Finance Working party – Meeting held prior to PC meeting.

ii. Emergency Plan WP – (i) to co-opt Mr P Bryant onto WP, (ii) to resolve to approve WP members attendance at Community Emergency Risk Planning Workshop 2nd December 2026, (iii) to receive update and resolve on further action where appropriate.
iii. Street Pride – to receive update, resolve where appropriate.
iv. White Mill Fund – to receive update where appropriate.

11. **Planning:**
    i. To confirm Councillors availability to attend Planning webinar (via Teams) due to be held Wednesday 25th November, 6-8pm.
    ii**. F/YR26/0629/F Re-consultation (revised proposals ref. gate height & drainage)** Original application - Change of use of land to 3 x traveller's pitches including the siting of 3 x mobile homes and erection of a 1.8m high (max height) boundary fence and a 1.8m high (max height) gate at Land North Of Six Acres Bar Drove Friday Bridge.

12. **Highways & Footways;**
    i Cambs ACRE webinar 2nd December 5-6pm – confirm if any Cllrs wish to attend. Details: '**Understand how Cambridgeshire Highways prioritises its work**, including the factors that influence decisions about repairs and maintenance'.

13. **Correspondence**:
    i. Email - Update received ref. Community Hub Project consultation.

14. To resolve on approving support for the Fenland Flag (requested by Cllr Pilbeam).
15. To resolve on arrangements for ongoing maintenance of Towpath..
16. To receive requests from Members for items to be included on the next agenda.
17. To confirm date / time for next Parish Council meeting – 9th December 2026, 6.30pm.
18. Close of meeting.