

ELM PARISH COUNCIL

Meeting Notice & Agenda

Published 2nd July 2026

Notice is hereby given; and all members of the Council are summoned to attend the next meeting of Elm Parish Council due to be held at the Parish Council Office, Begdale Road, Elm on Wednesday 8th July 2026, commencing 6.30pm.

Members of the public and press are welcome to attend.

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting. Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

Suzanne England

Clerk to Elm Parish Council
2nd July 2026.

Agenda

1. Apologies for absence.
2. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
3. To receive declarations of interests (pecuniary, non-pecuniary & other) and any requests for dispensation.
4. Open Forum for public participation (15 minutes maximum).
5. Signing of Minutes - To review and approve Minutes of meeting held on 10th June 2026 as a correct record.
6. Police Matters – To receive an update concerning police panel meeting.
7. To receive report from District Councillor/s.
8. To receive report from County Councillor.
9. To receive the Clerk's report on subjects not otherwise included in the agenda.
10. **Financial Matters;**
 - i. To note sums received since last meeting.
 - ii. To resolve to approve expenditure for July 2026 as detailed below;

PAYE	DETAIL	NET	VAT	TOTAL
Tawny Owl Services	Grounds Maintenance	£1,748.55	£349.71	£2,098.26
BT	Broadband	£36.95	£7.39	£44.34
Scottish Power	Cemetery Cottage power	£41.01	£2.06	£43.07
Optimum Clean	Coldham bus shelter	£95.00		£95.00
Pozative Energy	Portacabin electricity	£43.73	£2.19	£45.92
Fenland District Council	Cemetery bins	£101.52		£101.52
Tamar IT	Remote support	£18.00	£3.60	£21.60
Wisbech Carpet Warehouse	Cemetery Carpets	£545.00	£109.00	£654.00
Online Playgrounds	Fridaybridge upgrades	£25,905.38	£5,181.08	£31,086.46
Tawny Owl Services	Mesh fencing at Fridaybridge	£265.00	£53.00	£318.00
S Little	Elm planters - Grant	£52.00		£52.00
David Clark Builder	Cemetery cottage locks	£110.00		£110.00
Diamondbyte Solutions	Dell laptop (for Deputy Clerk)	£265.83	£53.17	£319.00
Griffin Electrical Services	Cemetery Cottage repairs	£830.00		£830.00
ICO	Subscription (Data Protection)	£47.00		£47.00
Wave	Cemetery water rates	£36.30		£36.30
Salaries	Clerk's & Deputy Clerk salary	£2,420.59		£2,420.59
Expenses	Clerk's & Deputy Clerk exps	£416.84	£24.65	£441.49
HMRC	PAYE M3	£636.56		£636.56
Nest	Pension contributions	£198.36		£198.36
		£33,813.62	£5,785.85	£39,599.47

- iii. To resolve to appoint an additional signatory to the Barclays accounts.
- iv. To resolve on the quotations received for installation of CCTV camera and monitor at Friday Bridge.
- v. To resolve to delegate authority to three Councillors for approving payments due in August.

11. To receive updates from Working Parties / Outside bodies where appropriate.

- i. Finance Working party – NTR
- ii. Christmas Decorations Working Party (Cllrs Lee, Milham, South & Welbourne)
- iii. Emergency Plan WP – to receive update and resolve where appropriate.
- iv. Street Pride – to receive update where appropriate
- v. White Mill Fund – to receive update where appropriate

12. Planning:

13. Highways & Footways;

- i. TTRO Ref. 2026-20908 – Fridaybridge Road – Gully cleaning
- ii. Review information received for approved 20mph zone – resolve appropriately.
- iii. Receive update concerning 26/27 LHI application – resolve appropriately.

14. To confirm date / time for next Parish Council meeting – 9th September 2026, 6.30pm.

15. To resolve to enter closed session in order to consider the following agenda items on the grounds of confidentiality by virtue of; The Public Bodies (Admission to Meetings) Act 1960 s.1(2).

16. Cemetery Cottage Tenancy – to receive update; resolve appropriately, to include authority for Clerk to sign tenancy agreement on behalf of the Parish Council. (Confidential due to personal information).

17. Cemetery Chapel – To resolve on details of contract for storage. (Confidential due to contractual details).

18. To resolve to close the closed session.

19. Close of meeting.