

ELM PARISH COUNCIL

Meeting Notice & Agenda

Published 31st May 2026

Notice is hereby given; and all members of the Council are summoned to attend the next meeting of Elm Parish Council due to be held at the Parish Council Office, Begdale Road, Elm on Wednesday 10th June 2026, commencing 6.30pm.

Members of the public and press are welcome to attend.

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting. Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

Suzanne England

Clerk to Elm Parish Council

31st May 2026.

Agenda

1. Apologies for absence.
 2. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
 3. To receive declarations of interests (pecuniary, non-pecuniary & other) and any requests for dispensation.
 4. Open Forum for public participation (15 minutes maximum).
 5. Signing of Minutes - To review and approve Minutes of meeting held on 13th May 2026 as a correct record.
 6. To receive Presentation from Ashley Dolling – Nature Recovery Project.
 7. To receive report from District Councillor/s.
 8. To receive report from County Councillor.
 9. To receive the Clerk's report on subjects not otherwise included in the agenda.
10. **Financial Matters;**
- i. To note sums received since last meeting.
 - ii. To resolve to approve expenditure for June 2026 as detailed below;

PAYE	DETAIL	NET	VAT	TOTAL
Tawny Owl Services	Grounds Maintenance	£1,748.55	£349.71	£2,098.26
BT	Broadband	£36.95	£7.39	£44.34
Gallagher	Insurance	£6,860.00		£6,860.00
Willowtree Homecare Ltd	Cemetery Cottage cleaning	£335.00		£335.00
Tamar IT	Support	£54.00	£10.80	£64.80
Scottish power	Cemetery Cottage power	£45.81	£2.41	£48.22
Optimum Clean	Cem Cottage (Conservatory Cleaning)	£145.00		£145.00
Walton Loo Hire	Coldham Carnival - Disabled toilet	£250.00	£50.00	£300.00
Salaries	Clerk's & Deputy Clerk salary	£2,659.81		£2,659.81
Expenses	Clerk's & Deputy Clerk exps	£200.44		£200.44
HMRC	PAYE M2	£704.18		£704.18
Nest	Pension contributions	£240.61		£240.61
		£13,280.35	£420.31	£13,700.66

- iii. To resolve on the quotations received from A1 signs for two signs along The Towpath (cost shared 50/50 with Emneth Parish Council) Total of £400.00 plus VAT.
- iv. Resolve to confirm acceptance of the content of the Internal Auditors report for 25/26
- v. To resolve to approve section 1 of AGAR 25-26
- vi. To resolve to approve section 2 of AGAR 25-26
- vii. To resolve to adopt new HMRC rate for mileage; 55p/mile backdated to April 2026

11. **To receive updates from Working Parties / Outside bodies where appropriate.**
 - i. Finance Working party – NTR
 - ii. Christmas Decorations Working Party (Cllrs Lee, Milham, South & Welbourne)
 - iii. Emergency Plan WP – to resolve on preferred option proposed by WP.
 - iv. Street Pride – to receive update where appropriate
 - v. White Mill Fund – to receive update where appropriate

12. **Planning:**
 - i. **F/YR260354/F - Erection of a side extension and raising of the roof to create a first-floor level to the existing garage, together with the erection of a two-storey front extension to the existing dwelling at Silver Fern 217 Fridaybridge Road Elm Wisbech PE14 0AU**

 - ii. **F/YR26/0381/TRGA - Fell 1no Silver Birch Tree within a conservation area at The Holt Main Road Elm, Wisbech Cambridgeshire PE14 0AB**

 - iii. **F/YR26/0382/TRCA - Works to 1x Pedunculate Oak Tree and Fell 1x Elder Tree within a conservation area at The Holt Main Road Elm Wisbech Cambridgeshire PE14 0AB**

13. **Highways & Footways;**
 - i. TTRO – 26/-20606 - Begdale Road, Elm - Planned emergency road closure for carriageway

14. Neighbourhood plan – to consider all information circulated and resolve on way forward.

15. Parish online mapping system – to resolve on decision reference subscribing.

16. To confirm date / time for next Parish Council meeting – 8th July 2026, 6.30pm.

17. To resolve to enter closed session in order to consider the following agenda items on the grounds of confidentiality by virtue of; The Public Bodies (Admission to Meetings) Act 1960 s.1(2).

18. Cemetery Cottage Tenancy – to receive update; resolve appropriately. (Confidential due to personal information).

19. Cemetery Chapel – To consider confidential matters – resolve appropriately (Confidential due to contractual matters)

20. To resolve to close the closed session.

21. Close of meeting.