

ELM PARISH COUNCIL

Meeting Notice & Agenda

Published 31st March 2026

Notice is hereby given; and all members of the Council are summoned to attend the next meeting of Elm Parish Council due to be held at the Parish Council Office, Begdale Road, Elm on Wednesday 8th April 2026, commencing 6.30pm.

Members of the public and press are welcome to attend.

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting. Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

Suzanne England

Clerk to Elm Parish Council
31st March 2026.

Agenda

1. Apologies for absence.
2. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
3. To receive declarations of interests (pecuniary, non-pecuniary & other) and any requests for dispensation.
4. Open Forum for public participation (15 minutes maximum).
5. Signing of Minutes - To review and approve Minutes of meeting held on 11th March 2026 as a correct record.
6. To receive report from District Councillor/s.
7. To receive report from County Councillor.
8. To receive the Clerk's report on subjects not otherwise included in the agenda.
9. **Financial Matters;**
 - i. To note sums received since last meeting.
 - ii. To resolve to approve expenditure for April 2026 as detailed below;

PAYE	DETAIL	NET	VAT	TOTAL
Tawny Owl Services	Grounds Maintenance	£1,748.55	£349.71	£2,098.26
Tawny Owl Services	Cemetery Cottage Car port clearance	£591.67	£118.33	£710.00
Tawny Owl Services	Cemetery Cottage Garden	£625.00	£125.00	£750.00
BT	Broadband	£32.95	£6.59	£39.54
RLS Restoration Ltd	Elm War Memorial restoration	£1,995.00	£399.00	£2,394.00
P & R Smith	Burial Plot refund	£88.00		£88.00
Capalc	Membership	£935.38		£935.38
P Pilbeam	Expenses (Cllr training)	£29.70		£29.70
Salaries	Clerk's & Deputy Clerk salary	£2,313.05		£2,313.05
Expenses	Clerk's & Deputy Clerk exps	£315.46		£315.46
HMRC	PAYE M12	£632.83		£632.83
Nest	Pension contributions	£184.76		£184.76
		£9,492.35	£998.63	£10,490.98

- iii. To resolve on the request from Citizens Advice Rural Cambs for funding.
- iv. To resolve to approve content of bank reconciliation report quarter end 31/3/26
- v. To resolve to approve content of budget update report for the quarter end 31/3/26

10. **Correspondence**

- i. E-mail received from Anglian Water informing of replacement pipes from April to June 2026. *Information Only.*
- ii. E-mail received from Parishioner regarding Grove Gardens Ponds. *E-mail sent to Tilda Homes to request update.*
- iii. E-mail Parishioner – Vehicles blocking New Bridge Lane.

11. **To receive updates from Working Parties / Outside bodies where appropriate.**

- i. Finance Working party – NTR
- ii. Christmas Decorations Working Party (Cllrs Milham, South & Welbourne) - To receive update
- iii. Emergency Plan WP – To resolve on appointment of members. (deferred from March meeting)
- iv. Street Pride – to receive update where appropriate
- v. White Mill Fund – to receive update where appropriate

12. **Planning:**

- i. **F/YR26/0202/C1490E - Installation of a “Lame Leg” on existing pole (to support heavier transformer) at R0000021 Well End Friday Bridge Cambridgeshire**
- ii. **F/YR26/0199/TRCA - Fell 14x Cyprus, 2x Laurel, 1x Silver Birch, 1x Cherry and 1x Ash trees, and Works to 7x Sycamore, 4x Cherry, 3x Holly, 3x Yew, 2x Cyprus, 1x Robina and 1x Oak trees in a conservation area at Halfpenny House Rose Lane Elm Wisbech Cambridgeshire PE14 0AF**
- iii. **F/YR26/0182/F - Erect 2 x dwellings, involving demolition of existing barn at Colletts Bridge Farm Gosmoor Lane Elm Wisbech PE14 0EG**

13. **Highways & Footways;**

- i. LHI Chicane Project, Fridaybridge Road - Update

14. To consider projects suitable for Whitemill grant funding. Resolve appropriately.

15. To resolve on installation of “do not litter” sign at Begdale Car Park. (Cllr Pilbeam).

16. To resolve to authorise the planting of Crocus bulbs along The Towpath; subject to confirmation from Emneth PC (request submitted by District Cllr Roy)

17. To receive information regarding Begdale Car Park; resolve appropriately.

18. To receive requests from members for items to be included on next agenda.

19. To confirm date / time for next Parish Council annual meeting and Parish Assembly – 13th May 2026.

20. To resolve to enter closed session in order to consider the following agenda items on the grounds of confidentiality by virtue of; The Public Bodies (Admission to Meetings) Act 1960 s.1(2).

21. Staffing matters - (Confidential due to discussion of staff members personal information). To resolve to increase Deputy Clerk’s rate of pay by 1 point on the National pay scale as per contract of employment.

22. To resolve to close the closed session.

23. Close of meeting.