

ELM PARISH COUNCIL

Meeting Notice & Agenda

Published 6th March 2026

Notice is hereby given; and all members of the Council are summoned to attend the next meeting of Elm Parish Council due to be held at the Parish Council Office, Begdale Road, Elm on Wednesday 11th March 2026, commencing 6.30pm.

Members of the public and press are welcome to attend.

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting. Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

Suzanne England

Clerk to Elm Parish Council

6th March 2026.

Agenda

1. Apologies for absence.
2. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
3. To receive declarations of interests (pecuniary, non-pecuniary & other) and any requests for dispensation.
4. Open Forum for public participation (15 minutes maximum). Followed by reinstatement of Standing Orders.
5. Signing of Minutes - To review and approve Minutes of meeting held on 11th February 2026 as a correct record.
6. To receive report from District Councillor/s.
7. To receive report from County Councillor.
8. To receive the Clerk's report on subjects not otherwise included in the agenda.
9. **Financial Matters;**
 - i. To note sums received since last meeting.
 - ii. To resolve to approve expenditure for March 2026 as detailed below;

PAYE	DETAIL	NET	VAT	TOTAL
Tawny Owl Services	Grounds Maintenance	£1,638.75	£327.75	£1,966.50
Tawny Owl Services	Cemetery Cottage Clearance	£1,600.00	£320.00	£1,920.00
Capalc	Councillor Training	£150.00		£150.00
Pure-Pat	Portacabin checks	£94.30	£18.86	£113.16
BT	Broadband	£32.95	£6.59	£39.54
GW Shelter Solutions Ltd	Elm Bus Shelter	£6,588.00	£1,317.60	£7,905.60
GW Shelter Solutions Ltd	Friday Bridge Bus Shelter	£5,486.00	£1,097.20	£6,583.20
Salaries	Clerk's & Deputy Clerk salary	£2,383.87		£2,383.87
Expenses	Clerk's & Deputy Clerk exps	£406.73		£406.73
HMRC	PAYE M11	£372.90		£372.90
Nest	Pension contributions	£198.43		£198.43
SLCC CiLCA registration	Deputy Clerk registration	£495.00		£495.00
		£19,446.93	£3,088.00	£22,534.93

- iii. Friday Bridge play area – 1. To resolve to remove tractor unit and replace with 1.75m slide. 2. To resolve on quotations received for replacement safety surface, removal of tractor unit and installation of slide (if appropriate).
- iv. To resolve quotations received from Tawny Owl, 1. £1600.00 plus VAT for Clearance of Cemetery Cottage, 2. £710.00 plus VAT for the removal and clearance of Cemetery Cottage car port, 3. £750.00 for Garden Maintenance at Cemetery Cottage.
- v. To resolve on the grant application received from Mr D King totalling £200.00 for village planting.

10. Correspondence

- i. E-mail received from Parishioner regarding the 23/24 LHI application for 2 additional chicanes on Fridaybridge Road.
- ii. E-mail, member of the public – request for permission to undertake metal detecting on council owned land – resolve appropriately.

11. To appoint members / representatives to working parties / committees / outside bodies receiving updates where appropriate.

- i. Finance Working party – All Councillors currently appointed to the working party, review at May meeting.
- ii. Christmas Decorations Working Party (Cllrs Milham, South & Welbourne) - To resolve to appoint Cllr Lee to the WP. To confirm working party spokesperson and receive update
- iii. Emergency Plan WP – To resolve on appointment of members.
- iv. Street Pride – To resolve to appoint Cllr Pilbeam as PC Representative, receive update where appropriate
- v. White Mill Fund – To resolve to appoint Cllr Pilbeam as PC Representative, receive update where appropriate
- vi. Nature Projects – To resolve to appoint Cllr Lee as PC Representative, to receive update as appropriate

12. Planning:

1. F/YR26/0106/F - Change of use of land 2 x gypsy traveller's plots involving the siting of 2 x mobile home including the erection of 2 x stable blocks and 1 x tack room/welfare unit, 1.8m (max height) boundary fencing with 2.3m (max height) access gates, and the formation of a manège (part retrospective) at Land South Of Six Acres Bar Drove Friday Bridge
2. F/YR25/0986/F - Erect 8 x dwellings and the formation of a new access, involving the demolition of existing dwelling, stable block and barns at Redmoor House 47 Fridaybridge Road Elm Wisbech PE14 0AT
3. F/YR26/0161/F - Erect a single-storey rear extension to existing dwelling involving the demolition of existing extension at 2 Flints Cottages Jew House Drove Friday Bridge Wisbech PE14 0NU
4. F/YR26/0153/F - Erect a single-storey front and side extension and single storey detached double garage involving demolition of existing front extension and garage at Little Hermitage Colletts Bridge Lane Elm Wisbech Cambridgeshire PE14 0EE
5. F/YR26/0142/F - Formation of access to serve dwellings approved under F/YR21/0339/F at Land At Former Redmoor House 47 Fridaybridge Road Elm

13. Highways & Footways;

- i. LHI 25/26 – To resolve on draft design for MVAS unit at Coldham.
14. To resolve on project/s to be considered for play equipment funding, (details as circulated in e-mail received from Cllr Roy dated 24th February 2026)
 15. To receive requests from members for items to be included on next agenda.
 16. To confirm date for next Parish Council meeting. (8th April 2026).
 17. To resolve to enter closed session in order to consider the following agenda items on the grounds of confidentiality by virtue of; The Public Bodies (Admission to Meetings) Act 1960 s.1(2).
 18. Grounds maintenance contract (confidential due to contractual items) – 1. To resolve on Clerks recommendation for Grounds Maintenance Contract 2. To resolve on terms of new Grounds Maintenance contract. 3. To resolve to authorise the Parish Clerk to sign the contract on Council's behalf.
 19. To receive an update on Cemetery Cottage (confidential due to individuals' details).
 20. To resolve to close the closed session.
 21. Close of meeting.