

# ELM PARISH COUNCIL

## Meeting Notice & Agenda

Published 8<sup>th</sup> January 2026

**Notice is hereby given;** and all members of the Council are summoned to attend the next meeting of Elm Parish Council due to be held at the Parish Council Office, Begdale Road, Elm on Wednesday 14<sup>th</sup> January 2026, commencing 6.30pm. Members of the public and press are welcome to attend.

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting. Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

*Suzanne England*

Clerk to Elm Parish Council  
8<sup>th</sup> January 2026.

### Agenda

1. Apologies for absence.
2. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
3. To receive declarations of interests (pecuniary, non-pecuniary & other) and any requests for dispensation.
4. Open Forum for public participation (15 minutes maximum). Followed by reinstatement of Standing Orders.
5. Signing of Minutes - To review and approve Minutes of meeting held on 10<sup>th</sup> December 2025 as a correct record.
6. To resolve on Co-option of candidate to become a Member of the Parish Council.
7. To receive report from District Councillor/s.
8. To receive report from County Councillor.
9. To receive the Clerk's report on subjects not otherwise included in the agenda.
10. Financial Matters;
  - i. To note sums received since last meeting.
  - ii. To resolve to approve expenditure for January 2026 as detailed below;

PAYE	DETAIL	NET	VAT	TOTAL
Tawny Owl Services	Grounds Maintenance	£1,638.75	£327.75	£1,966.50
BP	Broadband	£32.95	£6.59	£39.54
GAC Electrical Services	Cem Cottage repairs	£123.00	£24.60	£147.60
Wave	Water	£104.99		£104.99
Norfolk Fire Solutions	Cemetery camera and bracket	£30.00	£6.00	£36.00
Fenland Heating Solutions	Cemetery Cottage boiler repair	£119.00		£119.00
L Green Electrical	Emergency Light test - portacabin	£220.00	£44.00	£264.00
David Clark Builder	Portacabin roof	£1,610.00		£1,610.00
David Clark Builder	Key stone at Elm Cemetery	£250.00		£250.00
Fenland Fire	Extinguishers Service	£53.25	£10.65	£63.90
Salaries	Clerk's & Deputy Clerk salary	£2,326.16		£2,326.16
Expenses	Clerk's & Deputy Clerk exps	£492.75		£492.75
HMRC	PAYE M9	£409.28		£409.28
Nest	Pension contributions	£179.44		£179.44
		£7,589.57	£419.59	£8,009.16

- iii. To resolve on the quotations received in respect of tree works required in Elm.
  - iv. To resolve on quotations received for the restoration of Cemetery railings, gates and benches (for 26/27)
  - v. To approve content of bank reconciliation report quarter end 31/12/25
  - vi. To approve content of budget update report for the quarter end 31/12/25
  - vii. To resolve on 26/27 budget and precept claim
11. Correspondence: i – E-mail received from Fridaybridge Parishioner regarding streetlight on The Stitch.  
*Contractor contacted and light repaired.*

12. Planning:

- i. **F/YR25/0986/F - Erect 8 x dwellings and the formation of a new access, involving the demolition of existing dwelling, stable block and barns at Redmoor House 47 Fridaybridge Road Elm Wisbech PE14 0AT**
- ii. **F/YR25/0992/F - Change of use from 2 x C3 dwellinghouses to 1 x C2 supported living with carer accommodation including the erection of single-storey front, side and rear extensions, and the formation of an access at 86 - 188 Fridaybridge Road Elm.**

13 Highways

- i. To resolve on detailed design for 24/25 LHI application (additional Chicanes)
- ii. To resolve on location of MVAS and fixing posts for the 25/26 LHI application (Coldham).

14 PRESENTATION – Mr Liam De Silva, proposals for junior football facilities at Begdale Playing field.

15 To resolve on proposals put forward by Liam De Silva coaching relating to junior football facilities at Begdale Playing field.

16 To resolve on action to be taken regarding the parking situation at The Sportsman pub in Elm.

17 To receive requests from members for items to be included on next agenda.

18 To confirm date for next Parish Council meeting. (11<sup>th</sup> February 2026).

19 To resolve to enter closed session in order to consider the following agenda items on the grounds of confidentiality by virtue of; The Public Bodies (Admission to Meetings) Act 1960 s.1(2).

20 To provide update regarding matters concerning Cemetery Cottage tenancy agreement; resolve appropriately.

21 To resolve to close the closed session.

22 Close of meeting.