

# ELM PARISH COUNCIL

## Meeting Notice & Agenda

Published 1<sup>st</sup> June 2022

**Notice is hereby given;** and all members of the Council are duly requested to attend a meeting of Elm Parish Council to be held at the Parish Council Office, Begdale Road, Elm on Wednesday 8<sup>th</sup> June 2022 at 6.30pm.

Members of the public and press are welcome to attend.

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting. Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

*Suzanne England*

Clerk to Elm Parish Council

1<sup>st</sup> June 2022

### Agenda

1. Apologies for absence.
2. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
3. To receive declarations of disclosable pecuniary interests and to consider any written requests for dispensation.
4. Open Forum for public participation (15 minutes maximum).
5. Signing of Minutes - To review and approve Minutes of meeting held on 11<sup>th</sup> May 2022 as a correct record.
6. Council Membership - To consider any requests received for co-option onto the Council.
7. Police matters.
8. To receive report from District Councillor.
9. To receive the Clerk's report on subjects not otherwise included in the agenda.
10. Financial Matters;
  - i. To note sums received since last meeting.
  - ii. To approve expenditure for June 2022 as detailed below:

PAYEE	DETAIL	NET	VAT	TOTAL
Gallagher Insurance	Annual Premium	£4,382.01		£4,382.01
Idverde	Grounds Maint. May	£1,145.40	£229.08	£1,374.48
CAPALC	Annual sub.	£820.02		£820.02
L Welbourne	Cemetery records admin.	£125.00		£125.00
Hundred of Wisbech	Agr. Drainage rates	£97.91		£97.91
Plusnet	B'band - portacabin	£22.96	£4.59	£27.55
S England	Clerk's Salary	£1,126.05		£1,126.05
S England	Clerk's Expenses	£184.74	£2.40	£187.14
HMRC	PAYE & NI - Month 2	£188.98		£188.98
NEST	Pension	£87.99		£87.99
		£8,181.06	£236.07	£8,417.13

- iii. To resolve to approve Annual Accounts presented for Year End 2021-22.
  - iv. To resolve to approve content of Sections 1 & 2 of Council's Annual Audit Return (AGAR).
  - v. To resolve to approve content of Council's Asset Register.
11. Correspondence;
- For comment or resolution;**
- i. Email, Astco.co.uk – Request to install clothing bank at a suitable location in the parish. Resolve appropriately.
  - ii. Email, parishioner – Concerns relating to speeding vehicles travelling through Elm (discuss under agenda item).
- Correspondence received for information purposes (See website or contact Clerk for further details);**
- i. Email, Cambs CC – Transport Strategy Engagement Survey.
  - ii. Email, FDC Member Services – Seeking views on FDC's role in enforcing quality of privately rented housing.
  - iii. Post, FDC – Sample Welcome Pack for Ukrainian refugees.
  - iv. Email, FDC – Confirmation that PC can now co-opt for vacancy.

v. Email, T Jordan – Confirmation of acceptance of Internal Auditor role for 2022-23.

12. Planning;

**F/YR22/0586/F** – Single storey extension and replacement canopy, 26 Queens Drive, Friday Bridge.

**F/YR22/0619/RM** – Reserved matters app. access, appearance & landscaping (Plot 1), outline permission F/YR21/0337/O, land west of 207-215 Fridaybridge Rd, Elm.

**F/YR22/0596/F** – Change of use of land for use of travellers including formation of 8 x caravan pitches, 2 x utility block buildings and a stable block, formation of hardstanding and an access, land north west of ‘Nemphlar’. Begdale Rd, Elm.

**F/YR22/0500/F** – 2 storey, 3 bed dwelling, 1.8m high boundary fence and dropped kerb (inc. demolition of existing garage) at 101 Fridaybridge Rd, Elm.

13. Highways & Footways;

To receive comments on outstanding matters -

(i) Results of LHI application.

(ii) Removal of speed cushion on roadway adjacent to Elm School.

To report any new matters -

(i) TTRO – Needham Bank, Friday Bridge.

14. To receive report from representatives of working parties & outside bodies – (i) Community Facility WP (Cllr Exell) (followed by resolving to disband the C.F. working party), (ii) Jubilee Event (Cllr Welbourne).

15. To review Cemetery fees and resolve appropriately.

16. To receive information concerning application for Definitive Map Modification Order (at Tower Hall entrance to Friday Bridge playing field), resolve appropriately.

17. To resolve to adopt Lone Working Policy; draft as circulated.

18. To consider issue of speeding vehicles travelling through Elm, resolve appropriately (Request Cllr Hopkin).

19. To resolve (i) NOT to hold a meeting in August, (ii) delegate authority to four members to approve payments due in August.

20. To receive requests from members for items to be included on next agenda.

21. To resolve on date for next meeting.

22. **To resolve on entering closed session in order to consider the following agenda items on the grounds of confidentiality by virtue of; The Public Bodies (Admission to Meetings) Act 1960 s. 1(2).**

23. To receive update concerning alleged breach of planning on Council owned land; resolve on appropriate action.

24. Close of meeting.