

# ELM PARISH COUNCIL

## Meeting Notice & Agenda

Published 5<sup>th</sup> May 2022

**Notice is hereby given;** and all members of the Council are duly requested to attend the annual meeting of Elm Parish Council to be held at the Parish Council Office, Begdale Road, Elm on Wednesday 11<sup>th</sup> May 2022. The meeting will commence directly after the close of the Annual Assembly which starts at 6.30pm.

Members of the public and press are welcome to attend.

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting. Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

*Suzanne England*

Clerk to Elm Parish Council

5th May 2022

### Agenda

1. To elect a Chairman for 2022-2023; Declaration of Acceptance to be signed.
2. To elect a Vice-Chairman for 2022-2023; Declaration of Acceptance to be signed.
3. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
4. To receive declarations of disclosable pecuniary interests and to consider any written requests for dispensation.
5. Open Forum for public participation (15 minutes maximum).
6. Signing of Minutes - To review and approve Minutes of meeting held on 13<sup>th</sup> April 2022 as a correct record.
7. Council Membership - To consider request received from applicant for co-option onto the Council.
8. Police matters – (i) Appointment of new Council representative to attend the monthly police/council Meeting, (ii) Resolve on Council representative to attend virtual meeting concerning progress of the Police & Crime Plan which sets policing and crime priorities for Cambs & Peterborough. (Date – 27<sup>th</sup> June, 18:00-19:30). (iii) Update concerning formation of new ‘Crimestoppers’ Committee.
9. To receive report from District Councillor.
10. To receive information from Garry Edwards (FDC Engineering Manager) concerning upgrades required for streetlights in Elm parish.
11. To receive the Clerk’s report on subjects not otherwise included in the agenda.
12. To review and confirm Council Standing Orders and Financial Regulations.
13. To confirm appointment of Internal Auditor for 2022-2023.
14. To confirm insurance arrangements for 2022-2023.
15. Financial Matters;
  - i. To note sums received since last meeting.
  - ii. To approve expenditure for May 2022 as detailed below:

	DETAIL	NET	VAT	TOTAL
Idverde	Grounds Maint. Apr 22	£1,145.40	£229.08	£1,374.48
ROSPA	Play area inspections	£329.00	£65.80	£394.80
Cambs CC	Rent - FB playing field	£375.00		£375.00
Smith of Derby	Clock Tower Service	£194.00	£38.80	£232.80
FDC	Bins - Cemetery	£201.60		£201.60
Plusnet	Broadband	£24.11	£4.82	£28.93
Elm PCC Magazine	Contr. towards printing	£50.00		£50.00
S England	Clerk's Salary	£1,147.26		£1,147.26

S England	Clerk's Expenses	£243.29	£2.40	£245.69
Nest	Pension	£92.09		£92.09
Carter Accom.	Disabled Toilet hire	£140.00	£28.00	£168.00
Elm Fete Committee	Jubilee Event Grant	£500.00		£500.00
CAB Rural Cambs	Grant S137	£300.00		£300.00
Streetpride	Grant S137	£200.00		£200.00
		£4,941.75	£368.90	£5,310.65

- iii. To resolve on quotations received for new security gates to be installed at Tower Hall.
16. Correspondence;  
**For comment or resolution; N/A**  
**Correspondence received for information purposes (See website or contact Clerk for further details);**
- i. FDC Press Release – Fenland welcomes first Ukrainian refugees.
  - ii. Email, Nexus – Highlighting urgent need for foster carers.
  - iii. FDC Press Release – Council Tax rebates start to arrive in customers' bank accounts.
  - iv. Email, FDC – Council Tax refund Scam Alert.
17. Planning;  
**F/YR22/0422/F** – Single storey rear extension to existing dwelling at, 67 The Stitch, Friday Bridge.  
**F/YR22/0361/RM** – Reserved matters application relating to matters of access, appearance, layout and scale (plot 2 only) pursuant to outline permission F/YR21/0337/O, 2 storey, 4-bed dwelling at land west of 207-215 Fridaybridge Rd, Elm.  
**F/YR22/0405/F** – 1 x 2 storey 3-bed dwelling at land east of The Lodge, 84 March Rd, Friday Bridge.
18. Highways & Footways;  
To receive comments on outstanding matters -  
(i) Results of LHI application.  
To report any new matters -
19. To receive report from representatives of working parties & outside bodies – (i) Community Facility WP (Cllr Exell), (ii) Jubilee Event (Cllr Welbourne), (iii) To appoint new Council representative to act in consideration of bids submitted to the Whitemill Fund.
20. To consider information presented by Garry Edwards concerning streetlight upgrades, resolve appropriately.
21. To consider measures to improve security at Elm Cemetery (subject carried forward from April meeting).
22. To review Cemetery fees and resolve appropriately.
23. To receive update concerning access into Friday Bridge playing field from Tower Road.
24. To receive requests from members for items to be included on next agenda.
25. To resolve on date for next meeting.
26. **To resolve on entering closed session in order to consider the following agenda items on the grounds of confidentiality by virtue of; The Public Bodies (Admission to Meetings) Act 1960 s. 1(2)**
27. To receive update concerning alleged breach of planning regulations on the Canal Towpath and resolve appropriately (Confidential due to legal & data protection issues).
28. To resolve on new tenancy agreement for Cemetery Cottage (Legal & data protection - c/f from April meeting due to Council being inquorate).
29. To resolve on arrangements for payment of Clerk's salary (Data protection - c/f from April meeting due to Council being inquorate).
30. Close of Meeting.