

# ELM PARISH COUNCIL

## Meeting Notice & Agenda

Published 6<sup>th</sup> January 2022

**Notice is hereby given;** and all members of the Council are duly requested to attend a meeting of Elm Parish Council to be held at the Parish Council Office, Begdale Road, Elm on Wednesday, 12<sup>th</sup> January 2022 at 6.30 pm.

Members of the public and press are welcome to attend – **Please contact the Clerk at [clerk@elm-pc.org.uk](mailto:clerk@elm-pc.org.uk) or, 07471 235906 if you wish to be present, this will assist in ensuring that health & safety measures put in place designed to mitigate risks associated with Covid-19 can be explained and properly managed.**

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting. Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

*Suzanne England*

Clerk to Elm Parish Council

6th January 2022

### Agenda

1. To receive apologies and consider the approval of reasons for absence.
2. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
3. To receive declarations of disclosable pecuniary interests and to consider any written requests for dispensation.
4. Open Forum for public participation (15 minutes maximum).
5. Signing of Minutes - To review and approve Minutes of meeting held on 15<sup>th</sup> December 2021 as a correct record.
6. Council Membership - To consider any request received from applicants for co-option onto the Council.
7. Police matters – To receive (i) introduction from Fenland Neighbourhood Inspector, Andy Morris; (ii) information from the local police team and monthly police/council meeting.
8. To receive reports from District and County Councillors.
9. To receive the Clerk's report on subjects not otherwise included in the agenda.
10. Financial Matters;
  - i. To note sums received since last meeting.
  - ii. To approve expenditure for January 2022 as detailed below:

PAYEE	DETAIL	NET	VAT	TOTAL
Idverde	Ground Maintenance	£1,145.40	£229.08	£1,374.48
FDC	Bin Emptying	£172.80		£172.80
Wave	Water rates - portacabin	£56.14		£56.14
Cambs ACRE	Annual Sub.	£57.00		£57.00
L Welbourne	Cem Records Admin	£78.00		£78.00
S England	Clerk's Salary	£1,135.89		£1,135.89
S England	Clerk's Expenses	£182.38	£6.00	£188.38
HMRC	PAYE & NI - Month 10	£162.57		£162.57
Nest	Pension	£88.35		£88.35
		£3,078.53	£235.08	£3,313.61

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- iii. To resolve to accept financial report and bank reconciliation for quarter ended 31.12.21.

- iv. To resolve to accept budget update for quarter ended 31.12.21.
  - v. To resolve on 2022-23 Budget and Precept claim.
  - vi. To resolve on quotations received for improvements to the surface of Begdale car park.
11. Correspondence;
- For comment or resolution;**
  - i. Email, parishioner – request for temporary access to be provided into Friday Bridge playing field from tower Road pending improvement of Maltmas Drove access.
  - ii. Email, Elm Neighbourhood Watch – update concerning issues around the Grove Gardens estate, resolve on appropriate action.
  - iii. Email, Cllr Sutton – Request to consider PC support for Military Covenant, resolve appropriately.
  - For Information purposes (See website or contact Clerk for further details);**
  - i. Email, Cambs CC – Reminder of HM The Queen’s Platinum Jubilee.
  - ii. Email, FDC – Details of rapid Covid testing sites in Fenland.
12. Planning;
- F/YR21/1443/F** – Change of use of land to form a traveller’s site for siting of 2 static caravans, 2 touring caravans and construction of a day room at; land north of Six Acres, Bar Drove, F. Bridge.
  - F/YR21/1475/VOC** - Variation of condition 4 of planning permission F/YR19/0703/F to permit alterations to dwelling and shed/kennels at; 1-2 Whitehouse Farm, Coldham Bank, Coldham.
  - F/YR21/1494/F** – 3/4 bed 2-storey dwelling with detached double garage at; land west of Antwerp House, Gosmoor Lane, Elm.
13. Highways & Footways;
- Update on outstanding matters -
    - i. To note content of Feasibility Report received in response to 2022-23 LHI application.
  - To report any new matters –
    - ii. To note content of new speed restriction TTRO for Nettle Bank.
14. To receive report from representatives of outside bodies - i. FEET (Cllr Feaviour)
15. To receive an update and, where appropriate; resolve on action concerning proposal to provide a community facility in Elm.
16. To receive update concerning replacement of benches at Cemetery and Coldham lay-by and resolve appropriately.
17. To receive update on submission of planning application for proposed conversion of Cemetery Chapel and resolve appropriately.
18. To receive requests from members for items to be included on next agenda.
19. To resolve on date for next meeting.
20. **To resolve on entering closed session in order to consider the following agenda items on the grounds of confidentiality by virtue of; The Public Bodies (Admission to Meetings) Act 1960 s. 1(2)**
21. To receive update concerning alleged breach of planning regulations on the Canal Towpath and resolve appropriately.
22. Close of meeting.