

Elm Parish Council

NOTICE OF ELM PARISH ASSEMBLY

You are invited to attend the Statutory Annual Assembly for the Parish of Elm due to be held remotely on Thursday 6th May 2021 commencing at 6.30pm.

John Brand

Chairman – Elm Parish Council

If you wish to participate in the meeting, please contact the Clerk, Mrs S England at 07471 235 906 or, clerk@elm-pc.org.uk before noon on the day of the meeting to make the necessary arrangements. Please note that the meeting may be recorded by the Clerk to aid with minute taking. The recording is destroyed once the minutes are agreed.

AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Minutes** – To review and resolve on the minutes of the 2020 Parish Assembly as a correct record.
3. **Matters arising** – To consider any matters arising from the 2020 Assembly minutes.
4. **Annual Report** – To receive the Annual Report from the Chairman of Elm Parish Council.
5. **Submissions from members of the public** – To receive statements or questions from members of the public concerning Parish matters.
6. **Close of Meeting.**

Please note, the May Annual Parish Council meeting will commence immediately after the Parish Assembly has closed.