

ELM PARISH COUNCIL

Meeting Notice & Agenda

Published 30th April 2021

Notice is hereby given; and all members of the Council are duly requested to attend; the Annual Meeting of Elm Parish Council to be held remotely via Zoom video conferencing **on Thursday, 6th May 2021. The meeting will commence directly after closure of the Annual Assembly for Elm Parish which commences at 6.30pm.**

Members of the public and press are welcome to attend, if you would like to participate in the meeting, please contact the Clerk, Suzanne England at 07471 235 906 or clerk@elm-pc.org.uk before noon on the day of the meeting.

There is a 15 minute Open Forum for public participation when members of the public are invited to address Members relating to Council business. Any questions raised shall not require a response or start a debate during the meeting.

Meetings of the Parish Council may be recorded by the Clerk to aid with minute taking. The recording will be destroyed once the minutes have been resolved as agreed.

Suzanne England

Clerk to Elm Parish Council
30th April 2021

Agenda

1. To elect a Chairman for 2021-2022.
2. Chairman to sign Declaration of Acceptance of Office.
3. To elect a Vice-Chairman.
4. Vice-Chairman to sign Declaration of Acceptance of Office.
5. To receive apologies and consider the approval of reasons for absence.
6. Members Code of Conduct – Members are reminded of the need to submit; via the Clerk; any changes to their Register of Interests information.
7. To receive declarations of disclosable pecuniary interests and to consider any written requests for dispensation.
8. Open Forum for public participation (15 minutes maximum).
9. To review and approve Minutes of meeting held on 8th April 2021 as a correct record.
10. Police matters – To receive information from the local policing team and the monthly police/council meeting.
11. To receive reports from District and County Councillors.
12. To receive the Clerk's report on subjects not otherwise included in the agenda.
13. Financial Matters;
 - i. To note sums received since last meeting.
 - ii. To approve expenditure for May 2021 as detailed below:

PAYEE	DETAIL	NET	VAT	TOTAL
Idverde Ltd	Grounds maint. Apr 21	£1,145.40	£229.08	£1,374.48
CAPALC	Annual Fee (inc. data prot.)	£802.80		£802.80
CAPALC	Cemetery Training	£120.00		£120.00
ROSPA	Play equip. Safety Reports	£323.00	£64.60	£387.60
Cambs C. C.	FB Playing Field - Ann. Rent	£375.00		£375.00
Anglia Locksmiths	Begdale - new locks x 3	£145.00	£29.00	£174.00

Mrs S England	Clerk's Salary	£1,153.21		£1,153.21
Mrs S England	Clerk's Expenses	£169.98	£2.40	£172.38
HMRC	Tax & NI - Month 2	£169.97		£169.97
Nest	Pension Contr. 6/5-5/6	£91.05		£91.05
		£4,495.41	£325.08	£4,820.49

14. Correspondence;

- i. Email, Neighbourhood Watch Elm – Copy of email sent to Cross Keys Homes highlighting road safety issues in Atkinsons Lane, Elm.
- ii. Email, DFL-UK – Request for Cambs CC to replace streetlight (and take future responsibility) at Rings End bus shelter as part of A47 improvement scheme. Resolve in principle.
- iii. Letter, Freshwater Habitat Trust – Request to take water sample from pond at The Leam.

For Information purposes (See website or contact Clerk for further details);

- i. Email, CAPALC – Details of ruling on virtual meetings after 6th May 2021.
- ii. Email, Cambs CC – Covid-19 Update

15. Planning;

- i. F/YR21/0339/F – Application for 13 dwellings (2 x 2-storey 3-bed, 9 x 2-storey 4-bed & 2 x 2-storey 5-bed) and associated works, involving demolition of existing dwelling and barns – Land north and west of 47 Fridaybridge Rd, Elm.
- ii. F/YR20/0940/F – Revised proposals in respect of acoustic fencing – Change of use of land at The Sportsman Public House, Elm.

16. Highways & Footways;

Update on outstanding matters -

- i. Elm Low Road junction – safety concerns.
To report any new matters –
- i. Peartree Way – damaged fencing.

17. Streetlighting maintenance – To receive update and resolve on acceptance of District Council's Service Level Agreement.

18. Canal Towpath – To receive updates concerning;

- i. Implementation of measures designed to deter use of quad bikes along the towpath (including consideration of quote received for kissing gates & stile).
- ii. Installation of owl box and livestream camera.
- iii. Investigation into possibility of raising funding to install path.
- iv. FEET request - To resolve to approve installation of two notice boards.

19. Cemetery Chapel – To consider first draft design for proposed conversion project. Resolve appropriately.

20. To resolve on installation of dog waste bin in Fridaybridge Road, Elm (End of The Stitch).

21. To receive requests from members for items to be included on next agenda.

22. To resolve on date for next meeting.

23. **To resolve on entering closed session in order to consider the following agenda items on the grounds of confidentiality by virtue of; The Public Bodies (Admission to Meetings) Act 1960 s. 1(2)**

24. To receive update concerning alleged breach of planning regulations on the Canal Towpath and resolve appropriately.

25. To consider matters relating to lease at Coldham playing field; resolve appropriately.

26. To receive update concerning cottage tenancy; resolve appropriately.

27. Close of meeting.