

# Elm Parish Council

Locum Clerk: Dave Gibbs  
358 High Road, Newton-in-the-Isle, Wisbech, PE13 5HS  
Tel: 01945 870083 Email: [clerk.elmpc@gmail.com](mailto:clerk.elmpc@gmail.com)

**You are invited to attend the meeting of Elm Parish Council  
to be held in the Tower Hall, Maltmas Drove, Fridaybridge on  
Wednesday 9 September 2020 commencing at 6.30pm**

*Dave Gibbs*

Locum Clerk to Elm Parish Council  
3 September 2020

Please note that meetings of the Parish Council may be recorded by the Clerk to aid the Clerk with minute taking. The recording is destroyed once the minutes are agreed.

**Members are asked to advise the Clerk of their apologies for absence by 12 noon  
on the day of the meeting.**

079/20	<b>To receive and consider the approval of apologies for absence</b>
080/20	<b>Members Code of Conduct</b> <i>Members are reminded of the need to submit to the Monitoring Officer at Fenland District Council, via the Parish Clerk, any changes to the content of their Register of Member Interests forms.</i>
081/20	<b>To receive Declarations of Disclosable Pecuniary Interest regarding items on the agenda</b> Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All Dispensation requests must be made to the Clerk prior to the meeting. <i>Unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter and must leave the room whilst the matter is being debated or voted on.</i> <b>To receive Declarations of Non-Disclosable Pecuniary Interest or a Non-Pecuniary Interest</b> <i>If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.</i>
082/20	<b>Public Forum</b> A period not exceeding 15 minutes where the public so require, to raise issues relating to matters within the remit of this council. <i>At the close of this agenda item, members of the public will no longer be permitted to address the Council.</i>
083/20	<b>Minutes of Meeting held on Wednesday 12 August</b> <i>To review and approve the minutes of the meeting held on Wednesday 12 August 2020 as a correct record of the meeting.</i>
084/20	<b>Matters Outstanding</b> <i>Clerk to report on the following matters not included elsewhere on the agenda.</i> <ol style="list-style-type: none"><li><i>Vacancy for Clerk and Responsible Financial Officer</i></li><li><i>Council website</i></li></ol>
085/20	<b>Membership of the Council</b> <i>To consider requests, if any, from eligible applicants for co-option onto the Council.</i>

086/20	<b>District and County Councillor Reports</b> <i>To receive reports from Cllrs Sutton and Tanfield, French and Count (if any).</i>																														
087/20	<b>Police Matters</b> <i>To receive a report from the local policing team.</i>																														
088/20	<b>Review of Fees and Charges</b> <i>To consider fees and charges for council land, buildings and services and determine the level of fees for the remainder of the current financial year.</i>																														
089/20	<b>Work in Progress</b> <i>Clerk to provide an update on the following projects and issues:</i> <ol style="list-style-type: none"> <li>1. Cemetery extension</li> <li>2. Cemetery Cottage</li> <li>3. Cemetery Chapel</li> <li>4. Children's play areas</li> <li>5. Bus shelter</li> <li>6. Canal towpath</li> <li>7. The Leam</li> <li>8. Clock Tower</li> <li>9. Tower Hall fence</li> <li>10. Coldham lay-by</li> <li>11. Coldham defibrillator</li> <li>12. Trees</li> <li>13. Street lights</li> <li>14. Local Highway Improvements</li> </ol>																														
090/20	<b>Training</b> <i>To consider options for a programme of training for members of the Council.</i>																														
091/20	<b>Planning Applications</b> <i>To ratify the response agreed at the last meeting in respect of the following application:</i> <b>F/YR20/0724/TRCA</b> - Fell 1 x Robinia Tree in a conservation area - The Limes, Begdale Road, Elm <i>The following applications have been submitted since the last meeting:</i> <b>F/YR20/0740/F</b> - Erect a 2-storey 3-bed dwelling with garage - Land to the South of 125 Fridaybridge Road, Elm <b>F/YR20/0816/O</b> - Erect 1 x dwelling (outline application with all matters reserved) - Land South of 50 Fridaybridge Road, Elm <i>Any applications received after publication of the agenda will be reviewed at the meeting and a draft response agreed. Such items will be added to the next agenda for ratification.</i>																														
092/20	<b>Financial Matters</b> <ol style="list-style-type: none"> <li>1. <i>To receive an updated financial statement for the period to the end of August</i></li> <li>2. <i>Update on the investment of surplus funds</i></li> <li>3. <i>To approve expenditure for September 2020</i></li> </ol> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Expenditure</th> <th style="text-align: right;">Gross</th> <th style="text-align: right;">VAT</th> <th style="text-align: right;">Net</th> </tr> </thead> <tbody> <tr> <td>Smith of Derby</td> <td>Clock service contract</td> <td style="text-align: right;">tbc</td> <td style="text-align: center;">-</td> <td style="text-align: right;">tbc</td> </tr> <tr> <td>Harrison Agricultural Contracting Ltd</td> <td>Refilling of Leam pond</td> <td style="text-align: right;">480.00</td> <td style="text-align: right;">80.00</td> <td style="text-align: right;">400.00</td> </tr> <tr> <td>Balfour Beatty Living Places Ltd</td> <td>Street light repairs</td> <td style="text-align: right;">1,493.39</td> <td style="text-align: right;">248.90</td> <td style="text-align: right;">1,244.49</td> </tr> <tr> <td>Turner Contracting Ltd</td> <td>Clock Tower roof repair</td> <td style="text-align: right;">216.00</td> <td style="text-align: right;">36.00</td> <td style="text-align: right;">180.00</td> </tr> <tr> <td>EPC Services</td> <td>Energy Performance Certificate for Cemetery Cottage</td> <td style="text-align: right;">65.00</td> <td style="text-align: center;">-</td> <td style="text-align: right;">65.00</td> </tr> </tbody> </table>	Payee	Expenditure	Gross	VAT	Net	Smith of Derby	Clock service contract	tbc	-	tbc	Harrison Agricultural Contracting Ltd	Refilling of Leam pond	480.00	80.00	400.00	Balfour Beatty Living Places Ltd	Street light repairs	1,493.39	248.90	1,244.49	Turner Contracting Ltd	Clock Tower roof repair	216.00	36.00	180.00	EPC Services	Energy Performance Certificate for Cemetery Cottage	65.00	-	65.00
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093/20	<b>Correspondence - Clerk to report on items of relevance to members</b> <i>To receive the Clerk's report.</i>
094/20	<b>Date and Format of Next Meeting</b> <i>To confirm the date and format of the next meeting of the Council.</i>
095/20	<b>Items for Future Agendas</b> <i>Members are invited to put forward items for discussion on future agendas.</i>
096/20	<b>Exclusion of the Press and Public</b> <i>Members to resolve to exclude the press and public from the meeting, due to the confidential nature of the matter under discussion.</i>
097/20	<b>Close of Meeting</b>