

Elm Parish Council - Accounts for the year ended 31 March 2016

SUPPORTING STATEMENT

1. **Agency work** - the Council undertook no agency work on behalf of other authorities.

2. **Section 137 Payments**

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to £7.36 per head of electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers. Total electorate for Elm parish at 31 March 2016 was 3,077. Consequently, the council was eligible to spend £22,646.72 under this power in 2015/16.

The payments made were:

Payee	Nature of project/purpose	Amount (£)
Royal British Legion	Poppy wreath	17.00
Royal British Legion	Donation to Poppy Appeal	30.00
Wisbech and District Stroke Club	Donation	350.00
Coldham Residents Action Group	Disabled toilet provision for village show	120.00
Magpas	Donation	200.00
Upwell Parish Council	Contribution towards cost of purchasing grit for grit bin at Upwell Health Centre	29.14
Total		746.14

3. **Borrowings**

At close of business on 31 March 2016, the council had no outstanding loans.

4. **Advertising**

No advertisements were placed during 2015/16.

5. **Tenancies**

During the year the following tenancies were held:

Council as landlord:

- Cemetery Cottage, Elm – non-repairing lease. Property currently let at a monthly rental of £595.00 less agent's fees (this provides a net income figure of £523.60).
- Various areas of tenanted agricultural holdings with a total annual income in 2015/16 of £3,700.00.

Council as tenant:

- None.

6. **Leases:** lease with Cambridgeshire County Council, for a period of 25 years (at £375 per annum) from September 2005, for playing field at Maltmas Drove, Fridaybridge.

7. Year-end debtor: for VAT: £11,312.59

8. Year-end creditors: None.

9. Ear-marked reserves (£):

• Burial fees refunds contingency	5,000.00
• Highways safety contingency	16,000.00
• Cemetery development works	2,095.00
• Play equipment - Fridaybridge	7,500.00
• Street lighting works	31,000.00
• Rings End Nature Reserve grant	<u>1,000.00</u>
	<u>62,595.00</u>

10. Pension contributions: None; the Clerk has opted not to be part of the LGPS for this employment.

11. Staff costs

Clerk (salary, travelling expenses Income Tax plus NI contributions): £10,706.93.

12. Assets - see attached list.

Bank Reconciliation at 31 March 2016 (£)

Bal b/f 01/04/15	128,034.28
+ receipts	<u>67,863.29</u>
	195,897.57
+ VAT reclaimed	<u>4,234.48</u>
	200,132.05
- payments	<u>88,416.31</u>
Bal c/f 31/03/16	<u>111,715.74</u>

Bank accounts (£)

Current Account	15,970.21
National Savings	98,000.00
Cottage Rent Deposit Account	<u>714.81</u>
	114,685.02
Less o/s cheques	<u>2,969.28</u>
Balance	<u>111,715.74</u>

O/s cheques (£):

(702681):	89.28
(702686):	<u>2,880.00</u>
	<u>2,969.28</u>

Breakdown of boxes 3 and 6 on Annual Return 2015/16

Receipts (excluding Precept)	£		Payments (excluding staff costs)	£
Burial fees	12,101.00		Burial grounds	8,282.00
Agricultural holdings	3,700.00		Election fees	293.00
Concurrent functions	5,293.00		Miscellaneous/general expenses	2,959.00
Interest from accounts	1,228.00		General admin. costs	1,675.00
Cemetery Cottage	6,283.00		Cemetery Cottage	2,248.00
Electricity wayleave	231.00		Play equipment	30,115.00
Council Tax Support Grant	3,664.00		Playing fields maintenance	5,876.00
Cottage Rent Account	715.00		Pocket parks maintenance	1,117.00
			Open spaces maintenance	8,099.00
			Section 137 payments	746.00
			Insurances	2,547.00
Sub-total	33,215.00		Affiliation fees	129.00
			War memorials	0.00
HMRC – VAT refund	4,235.00		Agricultural holdings	135.00
			Chairman's allowance	300.00
			Street lighting	1,876.00
			VAT	11,313.00
Total	37,450.00		Total	77,710.00