

ELM PARISH COUNCIL

MINUTES OF MEETING

19 FEBRUARY 2013 – 7.00 pm.

Present: Councillor Brand, Chairman; Councillors Cotterell, Mrs Cotterell, Mrs Johnson, Mrs Lankfer, Milham, Pinnock, Stokes, Miss Webb and Webb.

Apologies: Councillors Mrs Hopkin and Softley plus District Councillor Sutton and County Councillor Mrs Tuck.

The minutes of the meeting of 15 January 2013 were confirmed and signed.

117/12 Open Forum

(1) Wisbech Stroke Club

A local resident informed the Parish Council that the Wisbech Stroke Club is looking to recruit volunteers to assist with the running of the club.

The resident explained that the club, which has operated for approximately two years and meets fortnightly, provides support and activities for stroke survivors and their carers, family and friends. He mentioned that the club's AGM had been arranged for 22 February 2013 and extended an invitation to this event to the members of Elm Parish Council.

Councillor Pinnock offered to meet, on behalf of the Parish Council, with representatives of the Stroke Club, to gain an understanding of the club's specific assistance needs, and to report back to the Parish Council on his findings.

Members decided that Councillor Pinnock's offer of meeting with representatives of the Wisbech Stroke Club be accepted.

(2) Cemetery memorial

A number of members of the family which holds the Exclusive Rights of Burial for the plot North B345 in Elm Cemetery attended the meeting to seek the Parish Council's agreement to allowing the installation of a memorial with a headstone height in excess of the maximum permitted under the Parish Council's Cemetery Regulations.

A member of the family referred to other memorials in close proximity to this particular grave which exceed the height limit and she circulated photographs to demonstrate the comments made. She requested that her family be allowed to install a memorial with a headstone height of 5 feet (instead of the maximum of 3 feet, 6 inches allowed by the Cemetery Regulations).

Councillor Pinnock commented that although it appears that the former Clerk had not always followed the council's rules when approving applications for cemetery memorials, that is not a reason to grant other applications which would result in a breach of the Parish Council's Cemetery Regulations.

Members decided that the comments of the members of this family be noted and taken into account, at minute 120/12 (3), when considering this application for a memorial in Elm Cemetery

118/12 Members' Code of Conduct

Further to minute 31/12, the Clerk reminded members of the need for them to submit to the Monitoring Officer at Fenland District Council any changes to the content of their Register of Member Interests forms.

Members decided the reminder from the Clerk be noted and acted upon.

119/12 Co-option of councillor

Further to minute 106/12 (1), the Clerk informed members that persons interested in filling the vacancy were invited to make application in writing (setting out why he or she would be suitable for co-option to membership of Elm Parish Council, as well how he or she meets the qualification criteria for membership of a Parish Council); as a result of this process, one application had been submitted to the Clerk. The Clerk had forwarded a copy of this application to Parish Council members in advance of the meeting.

After reminding members of the process to be utilised for co-opting a councillor, the Clerk invited members to nominate this candidate as well as any other person who they may wish to propose.

The applicant, who meets the qualification criteria for membership of the Parish Council, had been invited, by the Clerk, to attend the Parish Council meeting.

The candidate (but no other person) was proposed and seconded.

Members decided that Miss P Webb be co-opted to membership of Elm Parish Council; following her signing of a Declaration of Acceptance of Office, Councillor Miss Webb participated in the meeting.

120/12 Progress on actions from minutes of last meeting

(1) Obstructive parking around Elm Primary school (minute 106/12 (2))

The Clerk informed members that the Headteacher of Elm C of E Primary School is very grateful for the donation that the Parish Council had decided to make to fund prizes for the poster competition.

PCSO Dave Russ informed members that he had judged the poster competition at the school; he commented that there were 72 entries and the standard was very high.

Members decided that the information reported by the Clerk and PCSO Russ be noted.

(2) Facilities for young people in the parish (minute 106/12 (3))

The Clerk reported that the Parks and Open Spaces Manager at Fenland District Council (FDC) has almost completed the exercise of calculating the cost of the works required to bring this area of land up to a standard where it could be adopted by the District Council. He is, however, awaiting some information from the land owner; as soon as the information is received by this officer, he will be able to inform the land owner of the costs/works situation; following the land owner's consideration and acceptance of that position, it would be possible for FDC to proceed with the adoption of this area of open space.

Members decided that the information reported by the Clerk be noted and that he would continue to seek updates from Fenland District Council for reporting to each meeting of the Parish Council.

(3) Elm Cemetery – maintenance and request to purchase burial plot (minute 106/12 (4))

Members considered the contents of letters which the Clerk had circulated to them in advance of the meeting. One of the letters was from the family which holds the Exclusive Rights of Burial for the plot North B345 in Elm Cemetery; in that letter the family states that action had been taken to remove the floral tributes and other articles from the land adjoining plot North B345 and makes the request that they be permitted to install a memorial on this grave with a headstone height in excess of the maximum permitted under the Parish Council's Cemetery Regulations (which state that no headstone shall exceed 3 feet, 6 inches in height). In the letter, the family had, in support of their request, highlighted some other headstones in Elm Cemetery which exceed the maximum height limit.

The other letter was the reply from the Clerk, in which he had informed the family that he has no discretion to approve requests for memorials which do not comply fully with the regulations and that he would refer the request to this meeting of Elm Parish Council for consideration.

In considering the family's request for the installation of a memorial with a headstone height in excess of the maximum permitted under the Parish Council's Cemetery Regulations, members had regard for the comments made by the family at minute 117/12 (2).

Members decided

- (1) that the content of the exchange of correspondence between this family and the Clerk be noted;
- (2) to allow, as a one-off exception to the requirements of the Elm Cemetery Regulations, the installation on grave number North B345 of a memorial with a maximum headstone height of 5 feet (instead of 3 feet, 6 inches); the maximum length and width restrictions of an associated kerbstone, of 7 feet and 3 feet respectively, still apply);
- (3) that the Parish Council's agreement to allow the installation of a memorial which does not accord with the Cemetery Regulations is on the basis that the family which holds the Exclusive Rights of Burial for the plot complies with the previous instructions from the Parish Council to restrict the area used for the placing of floral tributes etc to the burial plot (a maximum area of 9 feet in length and 4 feet in width).

(Councillor Pinnock requested that his dissent from part (2) of this decision be recorded)

(4) Elm and Fridaybridge Youth Club (minute 106/12 (5))

Members received a presentation from Lizzi Wales, the County Council's Youth Development Co-ordinator, in support of the request for continued financial support by the Parish Council towards the cost of running the Elm and Fridaybridge Youth Club.

Ms Wales reported to members on the actions which she had taken from the November 2012 meeting of the Parish Council (minute 81/12 (6) refers).

In terms of seeking financial support from other sources, Ms Wales, informed members that:

- Roddons Housing Association has no funding available to support community projects
- Wisbech Round Table had agreed to provide some financial support; this is likely to be around £200
- An Expression of Interest had been submitted to the Cambridgeshire Community Foundation
- An application for funding from Reaching Communities, England is being prepared.

Ms Wales made the point that a bank account for the Elm and Fridaybridge Youth Club had been opened, to assist with funding applications. To assist further with funding applications and other operational issues, a constitution for the youth club had been produced and a letter had been sent to the parents/carers/guardians of youth club attendees seeking interest in becoming a member of a management committee for the club.

In terms of seeking to reduce staffing costs, one volunteer has been recruited and another potential volunteer is undergoing the necessary checking processes etc; as soon as the club has two volunteers in place, it would be possible to reduce the current number of paid staff at the club.

Efforts are being made to increase the number of attendees at the Elm and Fridaybridge Youth Club, which is currently averaging fourteen per week. To this end, contact has been made with the local primary schools, resulting in uptake by Year Six pupils. Ms Wales is also looking to attract young people from Outwell and Emneth to the club; if this proves successful, approaches for funding would be made to the Parish Councils covering those villages.

As a means of publicising the Elm and Fridaybridge Youth Club, attendees have produced a video film of activities enjoyed by at the club. One of the means by which the film would be accessible would be via the Shape Your Place community website.

Ms Wales informed members that the net operating costs of the Elm and Fridaybridge Youth Club in 2013/14 are estimated at £7,750. She explained some of the fundraising activities planned; these include a bag pack at a local supermarket in March 2013 and a bingo night in April 2013 (exact dates to be finalised).

As a result of possible changes to the ownership and management of the Elm Centre (transferring from a charitable trust to the County Council), which is used by the youth club for meetings, it is possible that savings in accommodation rental costs (which currently forms almost £2,000 of the club's annual operating costs) could be achieved.

The Clerk reported that County Councillor Mrs Tuck had, in an e-mail, encouraged Elm Parish Council to continue to provide financial support to the youth club.

Members decided that the information reported be noted and that a decision on the provision of continued financial support to the Elm and Fridaybridge Youth Club beyond 31 March 2013 be made at the next meeting.

(5) Local Scout and Guides groups (minute 106/12 (6))

Members received presentations from Mr P Collins, a representative of the First Fenland Scouts, and Mrs C Bedford, representing the Elm Brownies unit, on the activities that these bodies provide for young people of the parish and how they operate (financially and functionally).

Mr Collins explained that the current First Fenland Scouts group is a "re-branding" of the Tenth Wisbech group; he has been the Leader of the First Fenland group, which currently has 46 members, since September 2012. He went on to detail the scouting structure – starting with Beavers and then progressing through to the Cubs, Scouts and, finally, Explorers.

Mr Collins explained the methods used to generate income for the group, which includes the payment of subscriptions by members. He mentioned that the group had its first scout camp in October 2012 and explained the activities which took place.

Mr Collins outlined the group's plans to re-develop the site which it currently occupies (at Wales Bank); he showed photographs of the "cabin" type building that the group hopes to acquire, together with a sketch/floor plan of the design of the actual building which is planned.

The re-development project has twelve phases (for the period to 2020) and the first two phases have been completed. The total cost of the project is estimated at £270,000. It is currently anticipated that the majority of the funding will come from corporate sponsors.

Mr Collins informed members that the group has outstanding debts to three leaders, who have purchased equipment etc for use by the group. He mentioned that the Second Wisbech group closed recently and, consequently, equipment which was used by that group is available for purchase (at a likely cost of around £1,500). Mr Collins would like to purchase this equipment for the First Fenland group and enquired as to whether Elm Parish Council would be able to offer some financial assistance in this regard.

Mrs C Bedford informed members that the Elm Brownie unit has 15 members and meets weekly at the Elm C of E Primary School. She added that numbers of attendees had declined over recent years, from the highest membership of 24. In addition, the Guides unit closed in 2009 and closure of the Rainbows unit followed in 2011; there is, however, interest in re-opening the Rainbow unit after Easter 2013.

Mrs Bedford explained the methods used to generate income for the group, which includes the payment of subscriptions by members (at the rate of £3.00 per week), and the activities which take place at the weekly meetings. She informed members that the particular difficulty in sustaining these types of groups is less about having insufficient funding and more about not being able to attract a sufficient number of adult volunteers. The unit would, however, like to purchase a new flag (at an estimated cost of £140.00) next year to celebrate both the 100th anniversary of the Brownies and be 40th anniversary of the Elm unit.

Mrs Bedford reported that the Brownies unit is looking to work with the Scout Association in relation to its Wales Bank re-development project.

Members decided that

- (1) the information reported be noted;
- (2) Mr Collins and Mrs Bedford be invited to send to the Clerk details of the initiatives or purchases which could benefit from the provision of financial support from the Parish Council;
- (3) they would consider at the next meeting what support the Parish Council could give to these bodies.

(6) Lighting to signage at Fridaybridge Agricultural Camp (minute 112/12 (3))

The Clerk reported that, as a result of his informing Fenland District Council (FDC), as the Local Planning Authority (LPA), of members' concern regarding the lighting which had been installed to illuminate the new signage at Fridaybridge Agricultural Camp, FDC had undertaken to investigate the matter - under the provisions of the Town and Country Planning (Control of Advertisement) Regulations 1992 – and to inform the Parish Council of the outcome of the investigation and of any action to be undertaken by the LPA.

Members decided that the information reported by the Clerk be noted.

121/12 Police matters

PCSO Dave Russ, of the Wisbech and District Neighbourhood Policing Team, reported on recent incidents of crime and disorder within the geographical area covered by Elm Parish Council, including:

- Coldham – one theft from a motor vehicle

- Fridaybridge – one incident of criminal damage to a motor vehicle; one report of persons acting suspiciously; one report of a kitchen knife found on a path
- Elm – one incident of criminal damage to a residential property; four reports of persons acting suspiciously; two incidents of rowdy behaviour; one attempted burglary at a residential property; one report of anti-social use of a motor vehicle
- Rings End – no incidents.

The PCSO's report included the results of Speed Watch activity undertaken in Elm and Fridaybridge on 15 February 2013. Of the total of 110 vehicles observed during the exercises, only 11 were being driven in excess of the speed limit. He added that, in accordance with the steer being given by the New Police and Crime Commissioner, the Police are currently setting up a new approach to delivery of the Speed Watch scheme, under which communities would assume the responsibility for undertaking the speed checks; PCSO Russ explained how the arrangement would operate.

PCSO Russ mentioned that, given the continuing thefts of oil across rural areas, the Constabulary is suggesting that householders check their oil tanks regularly and secure them with padlocks.

The PCSO informed members that the New Horizon Outreach Vehicle (formerly the CrimeBUster) would be used for the South Rural Neighbourhood Forum on 28 March; the vehicle would be located in Maltmas Drove, Fridaybridge between 11.30 am and 6.00 pm with the meeting taking place between 6.00 pm and 7.00 pm.

Members decided that the information reported by PCSO Russ be noted.

122/12 Reports from District and County Councillors for the parish

Given the absence from the meeting of the County Councillor (Mrs Tuck) who represents the parish of Elm, no report was received by the Parish Council in relation to current County Council issues.

Councillor Cotterell, one of the two District Councillors who represent the parish of Elm, informed the Parish Council that the District Council would be finalising its budget for 2013/14 and setting its element of the Council Tax for that financial year on 21 February 2013.

Members decided that the information reported be noted.

123/12 Planning applications

Members considered the following planning applications and decided to submit to the Local Planning Authority the comments set out (in italics) below:

- (1) Removal of conditions 8 and 9 of planning permission F/YR05/0292/F (change of use of farm buildings to form farm park comprising: 1 x2-bed holiday unit, tea room/shop, kitchen, education room, open play area and animal handling room and erection of animal pens and toilet facilities) relating to occupancy of Woodhouse Farm, Jew House Drove, Fridaybridge – F/YR13/0032/F (applicant: Mr and Mrs S Flint).

That the application be supported.

- (2) Erection of a 4-bed three-storey dwelling with attached double garage with gymnasium over at plot 3 north of 172 Fridaybridge Road, Elm – F/YR13/0050/F (applicant: Mr R Smith and Ms C Gillespie).

That the application be supported.

- (3) Erection of a 3-bed two-storey dwelling with detached single garage on land west of 4 Wales Bank, Elm – F/YR13/0068/RM (applicants: Mr C Young and Miss S Mason).

That the application be supported.

- (4) Change of use of church hall to 2 x 2-bed and 1 x 3-bed dwellings involving part demolition of building and demolition of outbuilding (renewal of planning permission F/YR09/0535/F) at All Saints Church Hall, Main Road, Elm – F/YR13/0069/EXTIME (applicant: Mr D Housden).

Object to the application for the same reasons as those submitted in respect of planning application F/YR09/0535/F; namely

- *approval of the proposal would result in overdevelopment of the site*
- *approval of the proposal would have a detrimental impact upon the Elm Conservation Area*
- *because of the nature of the surrounding highway network, the proposed development would, through reducing visibility, generate highway safety issues*
- *the additional vehicles to be generated by the development could result in additional on-street parking, resulting in congestion and a highway safety hazard.*

- (5) Erection of 2 x three-storey 6-bed dwellings with detached double garages on land north-east of Little Haven, Needham Bank, Fridaybridge – F/YR13/0071/F (applicants: Messrs Stannard and Coates).

That the application be supported.

124/12 Planning consultations

Further to minute 85/12, the Clerk informed members of the outcome of Fenland District Council's review of its procedure for consulting local councils upon planning applications.

Having regard to the consultation responses from local councils, Fenland District Council (FDC) had adopted, with effect from 28 January 2013, the practice of sending out the application form and size A3 plans for consultation purposes. Also, as suggested by one local council, FDC would send out a copy of the plan schedule so that local councils would be aware of what supporting documents had been received from the applicant. Copies of any of those documents could either be accessed via the District Council's website or by requesting a copy of the document.

Members decided that the information reported by the Clerk be noted.

125/12 Financial matters

The Clerk reported on the Parish Council's income and expenditure since the last meeting, as follows:

Income

Maxey Grounds	Cottage rent (less fees and cost of roofing works to cure damp in bathroom)	£66.40
Maxey Grounds	Rent for another landlord paid to Elm PC in error (see corresponding expenditure item)	£506.00
W Bailey and Son	Plot purchase and interment fee	£600.00

M J Coates	New memorial and an additional inscription on existing memorial	£195.00
Anglia Co-operative Funerals	Burial plot purchase and interment fee	£600.00
Total Income		£1,967.40

Expenditure

Glazewing	Wheelie bin emptying – Elm Cemetery	£36.00
Glazewing	Annual EPA charge for 2013	£72.00
Elm C of E Primary School	Prizes for road safety poster competition	£250.00
T Jordan	Salary (less income tax of £112.92), Broadband and other expenses	£597.14
Smith of Derby	Servicing works to Fridaybridge Clocktower	£208.80
Cambridgeshire County Council	2 x grit bins	£228.00
R J Warren Ltd	Grounds maintenance contract	£1,381.42
Maxey Grounds	Refund of monies paid to Elm PC in error (see corresponding income item)	£506.00
Total Expenditure		£3,279.36

In addition, the Clerk reported on the levels of funding held within the Parish Council's bank and savings accounts as at 31 January 2013 (in the total sum of £131,398.46), together with the month-end figures for each of the preceding six months and as at 31 January 2012.

Further to minute 99/12, the Clerk reported the quotation that he had received for felling the two large Poplar trees at the allotments site at Shepperson's Field, Gosmoor Lane, Elm.

Members decided that

- (1) the income of £1,967.40 be noted and that the expenditure of £3,279.36 be authorised;
- (2) the levels of funding held within the Parish Council's bank and savings accounts as at 31 January 2013, together with the month-end figures for each of the preceding six months and as at 31 January 2012, be noted;
- (3) the quotation for felling the two large Poplar trees at the allotments site at Shepperson's Field, Gosmoor Lane, Elm, in the sum of £600.00, be accepted.

126/12 Annual risk assessments

Members considered, in accordance with the advice of the Council's Auditors that local councils should assess and take mitigating actions, the risks to the Parish Council.

Members are of the view that all of the risks faced by the Council are covered by the necessary measures, including:

- insurance policies in respect all assets and public liability
- regular inspections by the Clerk and members of the Parish Council of all assets
- monthly reporting by the Clerk of all items of income and expenditure and monies held in bank accounts
- all expenditure is approved at Parish Council meetings and cheques require three signatures

- monthly verification by a member of the Parish Council of the council's bank statements against the records of income and expenditure
- the Clerk reports to members at quarterly intervals on the Parish Council's overall financial position
- Annual Accounts are approved by the Parish Council
- all activities are governed by Standing Orders and Financial Regulations
- the Parish Council possesses a prudent level of financial reserves to be able to fund any unforeseen eventualities
- health and safety inspections are undertaken each time that grounds maintenance activities are undertaken on behalf of the Parish Council.

Members decided that appropriate risk management measures are in place currently but the situation be kept under constant review and considered formally by the Parish Council at the February meeting each year.

127/12 Street lighting in the parish

(1) Street lamp FPC21, March Road, Fridaybridge

The Clerk informed members that Fenland District Council had identified a street lamp – FPC21 on March Road, Fridaybridge – which requires attention; it has been deemed by the District Council as requiring complete replacement, at a total cost of £1,081.11.

With regard to funding this work, the Clerk informed members that following the decision at minute 70/12 (6) to procure two new street lamps and the decisions at minutes 88/12, 112/12 (1) and 112/12 (2) to undertake repair work to existing street lamps, none of the funding which was available to the Parish Council, from the Concurrent Functions Grant allocations for street lighting in 2011/12 and 2012/13, is available. It is, however, expected that further funding would be available through the Concurrent Functions Grant allocation in 2013/14.

Members decided that Fenland District Council be authorised to arrange, via its street lighting contractor, the required work to street lamp FPC21 (March Road, Fridaybridge).

(2) County Council's Street Lighting Improvements programme – Private Finance Initiative (PFI)

The Clerk reported information provided County Councillor Mrs Tuck in relation to the implications of the County Council's Street Lighting Improvements programme upon the villages of Elm and Fridaybridge.

On 1 July 2011 Cambridgeshire County Council, in partnership with Balfour Beatty, commenced a 25 year street lighting Private Finance Initiative (PFI) contract. A special feature of the PFI is the asset replacement/ upgrades that take place over the first five years. During that period, 32,500 lighting columns are to be replaced and 17,000 lanterns upgraded to white light. As part of the need to reduce the street lighting budget, approximately 5,500 columns would be removed, mainly on residential roads, and not replaced.

The decision on which columns are to be removed can only be done street by street and is dependent upon the number of columns in need of replacing. With the move from orange to white light, the better colour rendition and light intensity this provides should counteract the reduction in the number of lighting units.

Parish and Town Councils are being given the opportunity to take over the lights which would otherwise be removed; this would be on the understanding that the council took over full ownership of the column(s), including maintenance liability, energy costs and future replacement costs.

Under the PFI scheme, it is proposed that there would be eleven fewer street lamps in Elm and a reduction of four in Fridaybridge.

Balfour Beatty will distribute information leaflets and letters to the residents and businesses on streets where works are planned. This will then be followed up with a letter 2 to 4 weeks before work starts. Details of the programme can be found at www.lightingcambridgeshire.com.

Members decided that

- (1) the information reported by the Clerk be noted;
- (2) the Parish Council would not seek to take on the ownership of the “surplus” street lamps in Elm and Fridaybridge.

128/12 Sale of cars from the highway verge area at Abington Grove, Elm

Councillor Pinnock informed members of a recent incident of a car being parked on the grassed area at the Abington Grove/B1101 junction bearing a For Sale notice; having drawn this incident to the attention of the Street Scene Service at Cambridgeshire County Council, he was disappointed that the officer with whom he spoke proposed to take no action to address the situation except to suggest to Councillor Pinnock that he could report the matter to the local Police.

Councillor Pinnock did report the matter to the local Police and, as a result, the car was removed by the seller. Consequently, he placed on record his appreciation of the efforts of the local Police in this matter.

Members decided that the information reported by Councillor Pinnock be noted and that his thanks to the local Police be endorsed by the Parish Council.

129/12 First Aid training

Councillor Pinnock informed members of information that he had read in a report regarding the teaching of First Aid in schools in Scandinavia and Sweden and he sought the Parish Council’s view as to whether it should encourage such teaching in the primary schools at Elm and Fridaybridge.

Councillors Pilham and Webb mentioned the Heart Start scheme, which could be relevant to this matter.

Councillor Pinnock offered to investigate this matter further and to report back to the Parish Council on his findings.

Members decided that Councillor Pinnock’s offer to investigate this matter further be accepted.

130/12 Setting Local Speed Limits

At the request of Councillor Pinnock, the Clerk had circulated to members, in advance of the meeting, a copy of a consultation document published by the Department for Transport (DfT) in July 2012 relating to the setting of local speed limits.

The Clerk informed members that the consultation period had concluded in October 2012 and the DfT is still in the process of evaluating the responses received.

Councillor Pinnock commented that this document demonstrates that the Government has a mindset of supporting the implementation of 20 mph speed limits and zones in residential areas and he suggested that, depending on the outcome of the consultation, the Parish Council may wish to explore the possibility of implementing a 20 mph speed limit in the vicinity of the local schools.

Members decided that the contents of the consultation document be noted and that they would consider the outcome of the consultation exercise when published.

131/12 Correspondence

Mr C Bedford, Area Highways Maintenance Engineer at Cambridgeshire County Council.

The Chairman read to members an e-mail from Mr C Bedford, Area Highways Maintenance Engineer at Cambridgeshire County Council, who would be leaving that council’s employ (on the grounds of redundancy) at the end of March 2013.

In his e-mail, Mr Bedford asks the Chairman to “pass on his thanks to Elm Parish Council for its support over the past few years and especially the Clerk, Terry Jordan, who has been the most professional and organised Clerk he has had the experience of dealing with”.

The Chairman stated that this comment from Mr Bedford had reminded him of the need for the Parish Council to review the level of salary paid to the Clerk. The Chairman asked the Clerk to present a report to the next meeting to address this issue.

Members decided that

- (1) the information reported by the Chairman be noted;
- (2) as suggested by the Chairman, a review of the level of salary paid to the Parish Council Clerk be undertaken at the next meeting;
- (3) Mr C Bedford be informed, by the Clerk, of the Parish Council’s appreciation of the work that he had undertaken, over many years, for the benefit of the residents of the parish and that he be wished well for the future.

132/12 Date of next meeting

Members were reminded that the next meeting of the Parish Council had been scheduled for 19 March 2013, commencing at 7.00 pm, at the Parish Council office, Begdale Road, Elm.

Meeting finished at 8.45 pm

Signature:.....(Council Chairman).

Date:.....